The TD Charitable Foundation uses an online application process. Paper applications will not be considered for funding.

The online donation application process begins with the submission of the organization's Tax Identification Number (TIN) followed by an eligibility quiz. If your organization and program are eligible for a donation, you will access the TD Charitable Foundation Donation Application.

**The donation application consists of the following seven sections:**

- Acceptance of Donation Conditions, should your organization be chosen for funding
- General Organization Information – such as name, address, phone number, website address, etc.
- Contact Information – such as top executive information and request contact information if different
- Additional Organization Information – such as year founded, mission, organization type, staff and volunteer information, etc.
- Organization Financial Information – such as total revenue, total expense, net assets, explanation regarding any significant changes in net assets position, in expense structure or/and in revenue generation, top funders, etc.
- Request Information – such as program title, requested donation amount, program budget
- Required documents

**In order for your funding request to be considered, the following four required documents must be attached to the online donation application:**

In order for your funding request to be considered, the following four required documents must be attached to the online donation application:

1. A detailed program proposal (three pages maximum), including the following:
   - A brief background of your organization and a history of its programs
   - A detailed description of the program for which your organization seeks funding, including the objectives of the program
   - A description of the need of the program, including the population and the geographical area served, and identification of any gaps in existing services or programs which would be met through funding this proposal
   - A timetable of the program
   - A detailed budget for the program
☐ The other funding sources of your organization which will support this program (please list the top five contributors)

☐ A description of measurement tools you will use to determine the success of the program

☐ A detailed communication and public relations plans to publicize this donation and its results

☐ A detailed evaluation report for grants over $50,000

2. A list of your organization's Board members including their board position, their employer and their job title

3. Last available audited financial statement or a copy of filed tax form, if the organization does not have an audit performed

4. A copy of the 501(c)(3) federal tax exemption letter of determination and, if applicable, evidence of your organization's authority to operate under the 501(c) (3) of another organization; or, a letter on official letterhead providing the nine-digit tax identification number of the applying government entity or public school and signed by the senior officer